

Career Opportunity**Role: Team Leader – Machine Shop****Location: Ramsgate, Kent**

AEM, with its head office at Stansted Airport, is a subsidiary of AMETEK. As part of AMETEK's Aerospace & Defense Division, AEM is one of the largest independent aircraft component repair and overhaul facilities in Europe.

We have an immediate full-time vacancy, at our Ramsgate site for a Team Leader in the machine Shop; this is a permanent role, and reports to the Machining & Plating Manager.

Job Purpose:

To support the Machining and Plating Manager and take responsibility for team management of the machine shop; leading grinding, turning, bush fitting, boring, milling, honing and CNC grinding sections. Responsible for the planning and scheduling of MPBU workload, ensuring it is aligned with and meets the site production schedule.

To ensure production schedules are met in a timely manner, making efficient use of labour and equipment in line with statutory, compliance, quality and standard operating procedures.

Main Tasks:

- Day-to-day team management of the Machine Shop.
- Team leading of the following cells; Grinding, Boring, Turning Honing, Bush Fitting and CNC section.
- Lead Tier 1 and Tier 2 Meetings.
- Maintain and ensure implementation of all standard operating practices and procedures
- Maintain the function of plant and equipment to include machine maintenance (preventative and scheduled).
- Maintain and monitor stock levels of machine shop consumables.
- Plan and schedule MPBU workload in line with the site production schedule.
- Co-ordinate the efficient use and organisation of resources and equipment to meet the production schedule
- Plan for and support the implementation of new product development initiatives.
- Maintain and ensure implementation of all standard operating practices and procedures
- Ensure strict compliance and implementation of all safety standards
- Ensure component work is undertaken in accordance with procedures from CMM's and overhaul manuals.
- Monitor quality of work and ensure quality standards are maintained in accordance with EASA, FAA and company procedures.
- Liaise with the customer support team to facilitate achievement of efficient and effective customer service levels
- Train, motivate and performance manage staff; complete performance reviews, identify training and development opportunities for team members. Manage first level discipline and grievance issues for team members. Responsible for the development and maintenance of strong team morale and team working. Ensure strict compliance, implementation and maintain operating standard of 5s
- Comply with health, safety and environmental regulations.

Qualifications:

- Numerate and literate – minimum GCSE (or equivalent) Maths and English (essential)
- Relevant professional qualification, Mechanical Engineering Level 3 or equivalent (desirable)
- Institute of Leadership and Management (ILM) Level 2 or above, or equivalent (essential)

Experience:

- Minimum of 5 years proven experience within Engineering Industry - essential
- Prior experience in a production workshop environment - essential
- Prior experience of leading teams – essential
- Computer literate – competent in Microsoft Office
- Understanding and implementation of lean process principles and their applications

Competencies

- An ability to work to tight deadlines is essential, whilst maintaining a high degree of quality, workmanship and compliance with health and safety regulations.
- Customer focused and able to build and maintain robust customer relationships
- Able to manage and develop a team in a demanding, customer focused working environment
- An excellent communicator with strong interpersonal skills; capable of communicating accurate and concise information at all levels.
- Results orientated; able to troubleshoot and resolve technical issues.
- Strong analytical, administrative and organisation skills
- Excellent attention to detail. Able to interpret and follow in detail compliance manuals.
- Disciplined, organised and able to work well under pressure.
- Strong influencing skills
- Able to deal with conflict
- Enthusiastic and motivational

Additional Information:

Salary: Competitive, depending upon experience

To apply for this role please submit your CV, with a covering letter and salary expectations to Jennifer Otter, HR Manager; e-mail Jennifer.otter@ametek.com cc Janine.barber@ametek.com